

# How to Apply for or Renew a License

**MILogin** is where you will authenticate and log into the Body Art Portal. Please follow the steps below:

**Part 1. Go to MILogin** Go to <https://MILogin.michigan.gov>

1. If you have used MILogin and the Body Art Portal before you can skip to **Part 5**
2. If you already have a MILogin account but have not used the Body Art Portal you can skip down to **Part 3** and follow those steps
3. If you are unsure if you have an account you can log in to confirm or click the **“Forgot Your Password”** link. **\*\*You may have an account if you have used SOS, Unemployment, MIBridges, Child Support etc.**
4. If you do not have an account click the **“Sign Up”** button and go to **Part 2**

## Part 2. Signing Up

1. On the Sign-Up page complete all of the required fields
2. Check the “I agree to the Terms & Conditions” checkbox
3. Click **Next**
4. Complete the **Security Setup** options
5. Choose a user name, it can be your email address
6. Create your password
7. Choose to enroll in passwordless login or not
8. You will be routed to your home page

# Welcome Kathryn Morehouse

Access your requested online services and search for more.



Michigan Secretary of State (SOS)

Secretary of State Online Services



## Discover Online Services

MiLogin is used to secure many **online services at the State of Michigan**. We are here to ensure your identity is safe and protected.

[Find Services >](#)



## Looks like you are eligible for passwordless login

Skip your password the next time by enrolling in passwordless login. If you have already enrolled this device, please ignore this message.

[Learn More](#)

[Enroll device >](#)

### Part 3. Requesting Access

1. If you have used the MiLogin and the Body Art Portal previously you may skip to
2. Once you have your account set up you will need to request the Body Art Portal in the Discover Online Services box click Find Services

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3. Type **MI Body Art Portal** in the Search Box and hit enter
4. Click on the **MI Body Art Portal**
5. A pop-up will display. Check the box to agree to Terms & Conditions
6. Once the service successfully added box comes up click Launch Service

7. You will be sent another text to verify, this may say your session timed out and you can select take me back to home. Once on your home page you will see the MI Body Art Portal you and you can enter there


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Michigan Department of Health & Human Services (MDHHS)

 MI Body Art Portal >


Michigan Secretary of State (SOS)

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8. Agree to the terms and conditions again

#### Part 4. Verify Your Account (For current license holders using this portal for the first time)

1. Click the Verify Current Account button and Enter the PIN that you received in the letter or email with it should be a 6 digit PIN, if it is not 6 digits please add 0's to the front until it is 6 digits

 **Owners**

Show  entries

[New Owner Account](#)
[Verify Current Account](#)
[Make A Payment](#)


Search:

Owner	PIN	Facility	Address	Actions
No Owners Found				

Showing 0 to 0 of 0 entries

[Previous](#)
[Next](#)

2. Once verified your facility will show in the box below

Owners

Show 10 entries

New Owner Account Verify Current Account Make A Payment ?

Search:

Owner	PIN	Facility	Address	Actions
Kathryn Wilton	521606	Kate's Tats	[Redacted]	<a href="#">Edit Owner</a> <a href="#">Add Facility</a> <a href="#">View Facility</a>

## Part 5. Make a payment

1. To renew you can click the Make a Payment button at the top and select what you are paying for and click Make Payment, you will be routed to the CPAS system to make the payment

## Part 6. Apply for a new license

1. When you are in the Body Art Portal you will choose the Add Facility Button

Owners

Show 10 entries

New Owner Account Verify Current Account Make A Payment ?

Search:

Owner	PIN	Facility	Address	Actions
Kathryn Wilton	521606	Kate's Tats	[Redacted]	<a href="#">Edit Owner</a> <a href="#">Add Facility</a> <a href="#">View Facility</a>

Showing 1 to 1 of 1 entries

Previous 1 Next

2. You will fill in the required fields, choosing the facility type, Name, address and contact information. Choose the type of Business and the business hours
3. Click Add Facility button

**Business Hours**

Sun	Mon	Tues	Wed
Thurs	Fri	Sat	

☐ By Appointment Only

**Add Facility** **Cancel**

**Payment**

Facility Type	Application Date	Amount Due
	09/27/2023	

**Make Payment**

4. Click the Make Payment button and follow the payment steps

**Business Hours**

Sun	Mon	Tues	Wed
Thurs	Fri	Sat	

☐ By Appointment Only

**Add Facility** **Cancel**

**Payment**

Facility Type	Application Date	Amount Due
	09/27/2023	

**Make Payment**